

NEW HAVEN BOARD OF COMMISSIONERS MEETING

City Hall

April 21, 2016 @ 6PM

Present Were: Jeff Rogers, Mike Morris, Jane Masse, Chris Cecil, Kenneth Holbert, Fr. Chris Lubucke, Guyula Johnson, Scottie Metcalf, Kacie Emerson, Fred DeWitt, Keith Bartley, Ashley Willoughby, Angela Mattingly and Joanie Corbin

Nicole Pinkston was unable to attend the meeting.

The **meeting was called to order**. The pledge to the flag was recited.

Old Business

There was no update at this time. Jane stated that she felt the board should take the **Big Blue Building (144 Main Street)** off the agenda until further notice. Consensus of the board was to table the item.

K.C. informed the board that the price difference between a SUV and car would be \$2600. Mike stated that he drove the **police cruiser** a few days ago and he felt that it was a solid car and that we should not purchase a new one at this time. Jane made a motion to purchase new tires for the current cruiser and continue to drive it. Mike seconded the motion. The purchase of a new vehicle will be discussed at the budget workshop for the 16/17 fiscal year.

Chris stated that he had not made contact with Karl Lusk to see if he would be interested in serving on the **Board of Adjustment**. He will have an update at the May meeting.

Jane gave the following updates on the **"Downtown Committee"**.

- The committee will start meeting at the New Haven Branch Library.
- They will be inviting citizens and business members of the community to attend.
- A meeting is scheduled for May 8 with the Economic Development Group.
- They are looking into "National Scenic Byway" grant opportunities.
- The committee will be setting up a booth at the Community Appreciation Day to seek ideas.
- They met with Jan Johnston at Planning and Zoning.
- She stated that local businesses are concerned about the business license fees.
- She hopes to get a "Business Leader's Group" organized in New Haven.

Fire Department

Fred DeWitt reported that the county has committed \$15,000 to the **tower project**. Fred believes that the \$15,000 will cover the complete project cost.

Fred stated that he felt the city needed to budget more money each year for the **fire truck fund**.

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Police Department

No report was given.

General Administration

A motion was made by Chris to approve the **Minutes of March 17, 2016 Meeting**. The motion was seconded by Mike. All voted in favor.

The **March Financials and April Bills** were approved with a motion by Chris and a second by Jane. All voted in favor. Copies are attached.

Jane thanked the city employees/board members for a great job on the **13th Annual Easter Egg Hunt**. The event was a huge success.

Jane made a motion to schedule the **"Budget Workshop Meeting"** for Thursday, May 12 at 6PM. Chris seconded the motion.

Joanie provided the board with the paperwork for the **"Bardstown Tourism Grant"**. The following items were discussed as options for the grant.

- New Bridge at Simms' Park
- Light Up Stars for Main Street
- Banners for Light Poles
- Downtown Committee Supplies

Jane will provide information to Joanie, so that she can prepare and submit the paperwork by the deadline of May 15.

Chris stated that he felt that the **American flag** in front of City Hall should be lowered to **half-staff** when a former/current city official or magistrate passes away. A short discussion followed. Chris made a motion that the flag be lowered to half-staff when a former/current city official or magistrate passes away at all city owned buildings. Jane seconded the motion.

Joanie asked the board if they were okay with the fireworks tent being set up at the Simms' Park this year, like it has been in the past. Consensus of the board was to allow the **fireworks stand** to be set up at Simms' Park in 2016. A \$500 fee will be paid to the City of New Haven for the set-up.

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Fr. Chris reported that the “Shredding Event” has been scheduled for Saturday, July 16 from 9AM to Noon in the parking lot at St. Catherine Academy. A \$5 donation will be recommended per box. The proceeds will be split between St. Catherine Academy (50%) and St. Vincent DePaul Mission Store (50%). The city will help with advertising the event.

Water and Sewer Department

Ashley Willoughby updated the board on the **sewer line project**. He stated the following.

- Ray Bascom (HMB Engineers) says the plans and specs are 65% to 75% complete.
- After the plans are completed, Division of Water will have to approve them.
- The approval from DOW usually takes around 30 days.
- Tentative bid date will be in early June.
- Advertising will take a minimum of 7 days and a maximum of 21 days.
- A public bid opening will be held.
- Estimated engineer costs are \$105,000.00, which is calculated by a Rural Development fee scale recommendation.

Ashley also updated the board on a recent **Section 504/ADA Self Evaluation and Transition Plan** that he completed for the city. He noted the following in his survey.

- Barry Hall’s restrooms need the dividers taken out to make it accessible for the handicap.
- The Historical building’s front door is not accessible for the handicap. He stated that the back door was accessible, but a door bell needed to be installed and a handicap parking space needed to be designated.
- The restrooms in the Historical building also needs some work.
- The pool needs an assist lift.

Street Department

Chris questioned why the **children at play sign** hadn’t been moved by the church. Scottie stated that they decided that the sign was in the best location.

Recreation

Angela reported that 2 **lifeguards** (Lexi Peake & Robbie Knox) had declined the lifeguard positions. The city now has 4 lifeguards. Certification training will take place on May 3rd, 4th & 5th. The tentative pool opening date is Saturday, May 21.

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Angela stated the **ball registrations** were up this year by quite a few. A coaches meeting will be held Sunday, April 24 at 6PM. The games will start in early May.

Fred reported that there was no update at this time on the **"Fishing Tournament"**.

FYI- Father Chris informed the board that St. Catherine Academy was installing a new playground behind the gym. They will also be installing security cameras to cut down on vandalism.

Veterans/Historical Center

No report was given.

Jane made a motion to **adjourn** the meeting. Mike seconded the motion.

Mayor

Clerk